



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

DepEd - Division of Batangas
 RECORDS SECTION
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 Doc No: P3-115628
 By: APR 05 2024 Time: 3:09

April 4, 2024

DIVISION MEMORANDUM

No. 102, s. 2024

**ORIENTATION ON BASIC EDUCATION INFORMATION SYSTEM (BEIS)
 DATA COLLECTION AND NATIONAL SCHOOL BUILDING INVENTORY
 FOR SY 2023-2024**

TO: Assistant Schools Division Superintendents
 Chief- Curriculum Implementation Division (CID)
 Chief – Schools Governance and Operations Division (SGOD)
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In order to ensure accurate and reliable registry of schools in the division, captured relevant information on crucial resources and other important education data elements which will be utilized in planning and budgeting, this Schools Division Office through the Schools Governance and Operations Division – Planning and Research and Education Facilities Section will conduct a one-day orientation on Basic Education Information System (BEIS) data collection and National School Building Inventory for SY 2023-2024 to be held on the following schedule:

Date	Venue	Participants
April 11, 2024 (8:30 AM – 5:00 PM)	Provincial Auditorium, Capitol Site, Batangas City	Batch 1: Congressional District 1 Congressional District 2 San Juan East Sub-Office San Juan West Sub-Office Taysan Sub-Office 1. Public Schools District Supervisors (CD 1-4) 2. Public Elementary School Heads 3. Public Secondary School Heads SDO Participants: 1. Marites A. Ibanez 2. Gregorio T. Mueco 3. Rhina O. Ilagan



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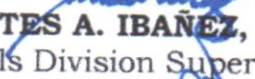
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		<ol style="list-style-type: none">4. David M. Nuay5. Mario B. Maramot6. Aris U. Dimaano7. Mercy R. Villanueva8. Joemar B. Perez9. Ernani A. Catapat10. John Albert L. Tiquis11. Dra. Khareen Cadano12. James Angelo T. Ano13. Sarah Jane B. Magnaye14. Nurse in-charge
April 12, 2024 (8:30 AM – 5:00 PM)	Malvar Gymnasium, Malvar, Batangas	Batch 2: Congressional District 3 Ibaan Sub-Office San Jose Sub-Office Rosario East Sub-Office Rosario West Sub-Office Padre Garcia Sub-Office <ol style="list-style-type: none">1. Public Elementary School Heads2. Public Secondary School Heads SDO Participants: <ol style="list-style-type: none">1. Marites A. Ibanez2. Gregorio T. Mueco3. Rhina O. Ilagan4. David M. Nuay5. Mario B. Maramot6. Aris U. Dimaano7. Mercy R. Villanueva8. Joemar B. Perez9. Ernani A. Catapat10. John Albert L. Tiquis11. Dra. Khareen Cadano12. James Angelo T. Ano13. Sarah Jane B. Magnaye14. Nurse in-charge



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2. Participants are advised to bring hard copies of pre-accomplished government school profile templates.
3. Meal expenses (AM Snacks, Lunch, PM Snacks) amounting to Six Hundred Pesos (Php 600.00) and traveling expenses of participants in attending this activity shall be charged against School MOOE / local / canteen funds subject to the usual accounting and auditing rules and regulations.
4. This memorandum shall serve as travel order of the participants.
5. A 100% attendance is expected.
6. For queries, email SGOD – Planning and Research Section at sdobatangas.planning@deped.gov.ph.
7. Immediate dissemination and compliance of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent